

## Mandatory Template 1: Child Safeguarding Statement and Risk Assessment

### **Child Safeguarding Statement**

**Scoil Bhríde, Ráth Chormaic** is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019), the Child Protection Procedures for Primary and Post Primary Schools (revised 2023) and Tusla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of Scoil Bhríde, Ráth Chormaic has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's *Child Protection Procedures for Primary and Post Primary Schools (revised (2023))* as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is **Rory Gibbons (Principal)**
- 3 The Deputy Designated Liaison Person (Deputy DLP) is **Elaine Dorgan (Deputy Principal)**
- 4 The Relevant Person is **Rory Gibbons**  
(The relevant person is one who can provide information in respect of how the child safeguarding statement was developed and will be able to provide the statement on request. In a school setting the relevant person shall be the designated liaison person.)
- 5 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully cooperate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;

- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

6 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and to the relevant agreed disciplinary procedures for school staff which are published on the [gov.ie](http://gov.ie) website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the [gov.ie](http://gov.ie) website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
  - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
  - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
  - Encourages staff to avail of relevant training
  - Encourages Board of Management members to avail of relevant training
  - The Board of Management maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

- The various procedures referred to in this Statement can be accessed via the school's website, the [gov.ie](http://gov.ie) website or will be made available on request by the school.

**Note:** The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

- 7 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
- 8 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on 25/03/2025.

This Child Safeguarding Statement was reviewed by the Board of Management on 25/03/2025.

Signed: Mary Barry  
Chairperson of Board of Management

Signed: Rory Gibbons  
Principal/Secretary to the Board of Management

Date: 25/03/2025

Date: 25/3/2025

## **Child Safeguarding Risk Assessment**

### **Written Assessment of Risk of Scoil Bhríde, Ráth Chornaic**

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*, the following is the Written Risk Assessment of Scoil Bhríde Rathcormac.

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| <p><b>1. List of school activities</b></p> <p>Training of school personnel in Child Protection matters.</p> | <p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p> <p>Harm not being recognised by school personnel.</p> <p>Harm not being reported properly and promptly by school personnel.</p> | <p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment –</b></p> <p>All staff are encouraged to familiarise themselves with Child Safeguarding Statement and the “Child Protection Procedures for Primary and Post-Primary Schools (<i>Revised 2023</i>)”. Documents available in Shared Resource File on Google Drive.</p> <p>Staff made aware of all relevant documentation at a staff meeting at the start of each year.</p> <p>Staff will be reminded to review Child Safeguarding Procedures at the start of each term in school.</p> <p>DLP &amp; DDLP have attended PDST face to face training.</p> <p>All Staff to avail of training offered by Tusla and /or PDST.</p> <p>BoM to avail of training as it becomes available. Record of staff and board training will be retained.</p> |
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|                           |   | <p>School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools (<i>Revised 2023</i>) and all registered teaching staff are required to adhere to the Children First Act 2015.</p>   |
| <p>Classroom teaching</p> | <p>Harm not being recognised by school personnel.</p> <p>Harm not being reported properly and promptly by school personnel.</p> <p>Harm by school personnel.</p> <p>Harm by other pupils.</p> | <p>Child Safeguarding Statement and the "Child Protection Procedures for Primary and Post- Primary Schools (<i>Revised 2023</i>)" made available to all staff.</p> <p>Current staff have engaged in training and will be encouraged and facilitated to avail of future training.</p> <p>Staff made aware of all relevant documentation at a staff meeting at the start of each year.</p> <p>Staff will be reminded to review Child Safeguarding procedures at the start of each term in school.</p> <p>The school adheres to the requirements of the Garda vetting legislation and relevant DES Circulars in relation to recruitment and Garda vetting.</p> <p>The school complies with the agreed disciplinary procedures for teaching staff.</p> <p>Code of Conduct for Teachers (ref. Teaching Council Code of Professional Conduct) and other school personnel (ref employment contract)</p> <p>Daily recording of school attendance on Aladdin.</p> <p>Supervision Policy</p> <p>Code of Behaviour</p> <p>Anti – Bullying policy</p> |

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|  |  | <p>SPHE curriculum is fully implemented in the school.</p> <p>Glass panel on all classroom and Learning Support entrance doors</p> <p>Code of Conduct for Teachers (re.f. Teaching Council Code of Professional Conduct) and other school personnel. (ref employment contract)</p> <p>Class teacher is aware of 1-1 teaching timetable.</p> <p>Glass panel in S.E.T. classroom doors</p> <p>1-1 teaching is restricted to cater for specific needs of a small number of students.</p> <p>One to one teaching policy in place</p> <p>Vetting procedures in place for all staff</p> <p>Special Education Policy in place</p> <p>Policy on toileting and intimate care in place</p> <p>Vetting procedures in place for all staff</p> <p>Supervision policy.</p> <p>Classroom rules regarding use of toilets.</p> <p>Teachers monitor toilet use in classrooms.</p> <p>Supervising teachers monitor the yard toilet during break times.</p> |
| One to one teaching  | Harm by a member of the school personnel.  |   |
| Care of Children with special needs, including intimate care needs | <p>Harm by a member of the school personnel</p> <p>Harm to children with Special Education Needs who have vulnerabilities (including physical and medical vulnerabilities)</p> <p>Harm while the child is receiving intimate care.</p> <p>Harm arising from inappropriate behaviour by staff/other pupils.</p> |   |
| Use of toilet areas  |  |   |

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| <p>Curricular Provision in respect of SPHE, RSE, Stay safe.</p> <p>Care of pupils with specific vulnerabilities/ needs such as</p> <ul style="list-style-type: none"> <li>● Pupils from ethnic minorities/migrants</li> <li>● Members of the Traveller community</li> <li>● Lesbian, gay, bisexual or transgender (LGBT) children</li> <li>● Pupils perceived to be LGBT</li> <li>● Pupils of minority religious faiths</li> <li>● Children in care</li> <li>● Academic high achievers</li> <li>● Children with underdeveloped social skills and social cue recognition</li> </ul> <p>Prevention and dealing with bullying amongst pupils.</p> | <p>Harm due to non-teaching of Curriculum and relevant lessons.</p> <p>Harm due to bullying and/ or inappropriate behaviour.</p> <p>Harm not recognised or reported in accordance with procedures.</p> <p>Harm due to inadequate supervision.</p> <p>Harm by a member of school personnel</p> <p>Harm due to racism.</p> | <p>School implements SPHE, (including RSE, Stay Safe) curriculum in full</p> <p>The school has an Anti-Bullying policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post Primary schools.</p> <p>Code of Behaviour</p> <p>Supervision Policy</p> <p>Learning Support Policy</p> <p>SPHE Curriculum taught at all levels.</p> <p>The school undertakes anti-racism awareness initiatives.</p> |
| <p>Prevention and dealing with bullying amongst pupils.</p>  | <p>Harm from other students.</p> <p>Harm not being reported properly and promptly by school personnel.</p>   | <p>Anti-Bullying policy in place</p> <p>Code of Behaviour</p>  |

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|   | <p>Supervision policy</p> <p>SPHE Curriculum taught at all class levels.</p> <p>Social and emotional programmes used for specific classes/individual students.</p> <p>Regular (at the start of each term) class revision with students of the definition of bullying and the steps to take if you experience or witness bullying behaviour by others.</p> |   |
| <p>Daily arrival and dismissal of pupils</p>  | <p>Harm from other pupils or unknown adults.</p> <p>Harm by visitors to the school</p> <p>Bullying by others</p>  | <p>School doors open at 9.05 a.m. each morning and pupils are supervised in their classrooms by teachers and SNAs on supervision duty. (9.05am-9.20am)</p> <p>Pupils are supervised as they enter the school.</p> <p>Parents are regularly informed (Nuachtlioir) that pupils arriving at school before 9.05a.m are not supervised.</p> <p>Pupils (Rang1-Rang 6) are supervised at home time.</p> <p>Infant pupils are released to parents or known childminders.</p> <p>Access control system installed on entrance doors ensures that there is always secure access to the building.</p> <p>Pupils leaving early or arriving late have to be signed out/in by parent/guardian at the reception.</p> |
| <p>Managing of challenging behaviour amongst pupils, including appropriate use of restraint</p> | <p>Accidental harm/injury to pupils by staff.</p> <p>Injury to pupils and or staff</p>  | <p>Restraint Policy to be developed if deemed necessary.</p> <p>Health &amp; Safety Policy</p> <p>Code Of Behaviour</p>   |

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|  |  | Supervision policy  |
|  |  | Critical Incident policy  |
| Sports Coaches   | Harm to pupils   | All sports coaches are Garda vetted.<br>Class teacher/other teacher is present for the duration of the training session   |
| Students participating in work experience                    | Harm by students on work experience.<br>Harm not being recognised by school personnel.<br>Harm not being reported properly and promptly by school personnel.   | Work experience/ Volunteer policy in place.<br>All students on work experience must have Garda vetting.<br>Class teachers will also be present in the classroom for duration of work placement<br>Secondary school students must be sixteen years old and be Garda Vetted.  |
| Student teachers undertake training placement in the school. | Harm from student teachers.<br>Harm not being recognised by school personnel.<br>Harm not being reported properly and promptly by school personnel.  | All student teachers are Garda Vetted as a requirement for placement.<br>Child Safeguarding Statement given to all students on training placement.<br>Class teacher/other teacher will also be present in the classroom during placement/work experience.   |
| Recreation breaks for pupils                                 | Harm due to inadequate supervision of children in school.<br>Harm due to bullying.<br>Harm by another child<br>Harm to pupils from adults/parents that enter the school grounds during recreation periods. | Supervision policy to ensure appropriate supervision of children during assembly, dismissal, playtime in yard, break time on wet days.<br>Anti-Bullying policy<br>Code of Behaviour<br>Staff supervise all play areas.<br>Pupils with SEN are supervised according to their needs and according to the resources granted to the school. |

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|  | Harm to children with SEN who have vulnerabilities.<br>Harm not being reported properly and promptly by school personnel   | Restricted access to play areas.<br>Inappropriate behaviour (in relation to Child Safeguarding) on yard will be reported to the DLP   |
| Out of school activities including school tours, field trips, competitions, prize giving ceremonies during school hours. | Harm by a member of school personnel, a member of staff of another organisation or unknown person while a child is participating in out of school activities.<br>Inappropriate videoing/recording of pupils during event by unknown/known adults.<br>Bullying<br>Harm due to inadequate supervision.<br>Harm due to inappropriate behaviour or inappropriate communication.                  | Policy on School tours in place.<br>Supervision Policy<br>Code of Behaviour<br>Anti-Bullying policy in place<br>Adequate pupil-teacher ratio for supervision adhered to according to the age of the pupils.<br>Parents/guardians who assist with activities/events are Garda vetted.<br>Pupils are not allowed to bring electronic devices on school outings. |
| Events outside of school hours e.g., prize giving ceremonies, quiz competitions, sports events, other events.            | Harm by a member of school personnel, a member of staff of another organisation or unknown person while pupils are participating in out of school activities.<br>Harm due to inappropriate behaviour/communication.<br>Inappropriate videoing/recording of pupils during event by unknown/known adults<br>Harm by a member of school personnel, a member of staff of another organisation or | Acceptable Usage Policy<br>Supervision Policy<br>Parents/Guardians are reminded of their responsibility to adequately supervise their children.<br>Code of Behaviour<br>Acceptable Usage Policy   |
| Sporting Activities  |  | A minimum of two teachers/adults accompanies children to sports activities.   |

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|   | other person while child participating in out of school activities.  | Panel of Garda Vetted parents who may help out at sports activities created.   |
| Use of off-site facilities for school activities including GAA pitch, Tennis court, Church. | Harm by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities. | Supervision policy<br>Supervision policy<br>Pupils are supervised by a minimum of two school staff.  |
| School Transport Arrangements   | Harm by a member of school personnel/other student/bus driver  | Members of the school staff will accompany pupils during transportation to or from the event organised by the school.<br>Private transport providers hired by the school are licensed in accordance with regulations.                |
| Swimming  | Harm by a member of school personnel, a member of the pool staff/ member of the public/ other pupil<br><br>Bullying                                    | Currently pupils are supervised in the pool and in the dressing rooms by members of the school staff.<br><br>Only parents who are Garda vetted enter changing rooms.<br><br>Code of Behaviour<br>Anti-Bullying policy<br>Supervision |
| Annual Sports Day   | Harm by a member of school personnel, member of the public/other pupil<br><br>Bullying   | Photography/videoing is not permitted in the pool or changing area.<br>Supervision policy<br>Code of Behaviour<br>Anti-Bullying policy   |

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|  |  |  | Children are supervised by school staff.  |
| Visitors   |  | Risk of child/children being harmed in the school by visitors to the school. | <p>Parents assisting are not alone with pupils and school staff are present also</p> <p>Access to the school is controlled (Access code on entrance doors)</p> <p>All visitors must sign in and sign out at the reception and record the purpose of their visit.</p> <p>Visitors will not have unsupervised access to child/children.</p> |
| Administration of First Aid  |  | Harm by a member of school personnel,  | <p>Procedure regarding administration of First Aid included in Supervision policy.</p> <p>Injured children are treated in designated area (Visible from staffroom)</p>  |
| Administration of Medicine   |  | Harm by a member of school personnel,  | <p>Parents are contacted about any injury to the private/sensitive body part</p> <p>School has a policy in place for the administration of medicines</p>  |
| Sensory/Movement Breaks  |  | Harm by a member of school personnel.  | <p>All staff are Garda vetted.</p> <p>Sensory/movement breaks are carried out in open spaces</p>  |
| Recruitment of school personnel including -<br>Teachers<br>SNA's<br>Caretaker/Secretary/Cleaner<br>s |  | Harm by a member of school personnel.  | <p>The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting.</p> <p>Child Safeguarding Statement &amp; DES procedures made available to all staff.</p> <p>All new staff must complete Child Safeguarding training (Tusla, PDST)</p>                |
| Use of school premises by other organisation during the school day.                                  |  | Harm to pupils by other adult/s.   | <p>Staff are encouraged to avail of further training</p> <p>Use of school during school day by other organisations is restricted (HSE, NEPS, Officers of Parents Association)</p>   |

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| <p>Use of video/photography/other media to record school events.</p>       | <p>Harm arising from the inappropriate use of video recording, photographic images, and other media by school personnel/children.</p> <p>Bullying</p>   | <p>The school has an Acceptable Usage Policy in respect of usage of ICT by pupils.</p> <p>Parents are informed that they may not share school related images on social media.</p> <p>Vetting procedures in place</p>  |
| <p>Use of Information and Communication Technology by pupils in school</p> | <p>Harm caused by children accessing/circulating inappropriate material via technology.</p> <p>Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school</p> <p>Risk of harm due to inappropriate relationship/communications between child and another child or adult</p> <p>Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device, or other manner.</p> <p>Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device, or other manner.</p> <p>Harm to pupils and school personnel.</p> | <p>Only school IT equipment may be used for recording purposes</p> <p>The school has an Acceptable Usage Policy in respect of usage of ICT by pupils and staff.</p> <p>Professional Code of Conduct for Teachers.</p> <p>Code of Behaviour</p> <p>Pupils are supervised when using technology</p> |
| <p>Application of sanctions under the school's Code of</p>                 |   | <p>Details of sanctions are outlined in Code of Behaviour.</p> <p>Sanctions implemented in an open area.</p>  |

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| Behaviour including detention of pupils.   |  |  | Pupils are supervised by school staff.  |
| Participation by pupils in religious ceremonies  | Harm to pupils by school staff.  |  | All school personnel are Garda vetted.  |
| Recruitment of Volunteers/Guest speakers for school activities   | Harm by others   |  | Pupils are supervised by school personnel.  |
| Contractors present in school during school hours  | Harm caused by Volunteer/Guest speakers in the school.   |  | Volunteers/Guest Speakers will not have unsupervised access to a child/children.  |
| Contractors present during after school activities   | Harm to children due to inappropriate behaviour/communication by contractor/worker.<br>Unknown adults on school premises |  | Contractors report to appropriate staff members onsite.<br>Contact with children will be avoided.<br>If deemed necessary, the caretaker will accompany the contractor as he undertakes his/her work.  |
| Concerts, Open Evenings, Graduation ceremony, celebrations, Special Events   | Harm by school personnel, parents, public, other children.   |  | Contractors must remove all equipment and personal belongings.<br>Children are supervised by school staff.<br>Access to the public is restricted to specific areas of the school.   |
| Other Professionals who have access to children e.g., psychologists, speech and language therapists, occupational therapists | Harm to children by other professionals  |  | Parents/ Guardians may take photographs/video recordings but are advised beforehand that photographs/video recording is for personal use and may not be shared with others or any social media.<br>Guests will not have unsupervised access to pupils<br>Appointments must be made to work with children in the school.<br>Proof of identity and qualification credentials will be requested if the professional is working in the school for the first time. |

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| <p>Remote Learning necessitated by Covid 19 pandemic.</p> <p>Limited face to face contact with school staff during school closure and or extended absence necessitated by Covid 19 control measures</p> | <p>Harm caused by accessing inappropriate content.</p> <p>Cyber Bullying</p> <p>Harm caused due to inappropriate behaviour/communication during synchronous lessons. (Live teaching over Zoom)</p> <p>Harm caused due to inappropriate relationship/communications between child and another child or adult.</p> <p>At risk pupils may be further at-risk during school closure or requirement to self-isolate.</p> | <p>Acceptable Usage Policy, Code of Behaviour, Data Protection Policy, Anti Bullying Policy, Child Safeguarding Policy apply to remote learning.</p> <p>Only BoM approved platforms are used for electronic communication with the school community.</p> <p>Synchronous learning activities are pre-arranged and notification of the same is given to parents/guardians.</p> <p>Parents/guardians are advised that a parent/caregiver should be in the room during a synchronous lesson.</p> <p>Specific guidelines are issued to staff, parents, and pupils regarding the use of approved platforms used for remote learning.</p> <p>Continuity of Learning Plan</p> <p>Staff will ensure that there is regular communication with parents and pupils during periods of remote learning.</p> <p>Concerns regarding level of engagement will be reported to the Principal/Deputy Principal.</p> <p>The Principal/ Deputy will liaise with parents if there are concerns relating to pupil engagement.</p> |
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**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the Child Protection Procedures for Primary and Post Primary Schools (revised 2023)

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

### **Examples of activities, risks and procedures**

The examples listed in this document are provided to assist schools in undertaking their risk assessment under the Children First Act, 2015. Schools should note that this list of examples is not intended to be exhaustive. It is the responsibility of each school to ensure, as far as possible, that any other risks and procedures that are relevant to its own particular circumstances are identified and specified in the written risk assessment and that adequate procedures are in place to address all risks identified.

It is acknowledged that schools already have in place a range of policies, practices and procedures to mitigate the risk of harm to children while they are participating in the activities of the school and that some school activities will carry low or minimal risks of harm compared to others. In the context of the risk assessment that must be undertaken by schools, the Children First Act, 2015 refers to risk as “any potential for harm”. Therefore, it is important that, as part of its risk assessment process, each school lists and reviews all of its various activities (which shall include identifying those that may carry low risk of harm as well as those that carry higher risks of harm). Doing so will help the school to (1) identify, as required under the Children First Act, 2015, any risks of harm that may exist in respect of the school’s activities, (2) identify and assess the adequacy of the various procedures already in place to manage those risks of harm and (3) identify and put in place any such additional procedures as are considered necessary to manage any risk identified.

The Addendum to Children First: National Guidance for the Protection and Welfare of Children published in January 2019 clarifies that organisations providing relevant services to children should consider the specific issue of online safety when carrying out their risk assessment and preparing their Child Safeguarding Statement.

The Guidance on Continuity of Schooling for primary and post-primary schools (April 2020) advises of the importance of teachers maintaining the safe and ethical use of the internet during distance learning and assisting parents and guardians to be aware of their role also. Schools should ensure that their Acceptable Use Policy (AUP) informs and guides remote or distance learning activity.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act, 2015 and not general health and safety risk. The definition of harm is set out in chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*.

### **Examples of School Activities**

- Daily arrival and dismissal of pupils
- Recreation breaks for pupils
- Classroom teaching

- One-to-one teaching
- One-to one learning support
- One-to-one counselling
- Outdoor teaching activities
- Online teaching and learning remotely
- Sporting activities
- School outings
- School trips involving overnight stay
- School trips involving foreign travel
- Use of toilet/changing/shower areas in schools
- Provision of residential facilities for boarders
- Annual Sports Day
- Fundraising events involving pupils
- Use of off-site facilities for school activities
- School transport arrangements including use of bus escorts
- Care of children with special educational needs, including intimate care where needed,
- Care of any vulnerable adult students, including intimate care where needed
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Management of provision of food and drink
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Prevention and dealing with bullying amongst pupils
- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Care of pupils with specific vulnerabilities/ needs such as
  - Pupils from ethnic minorities/migrants
  - Members of the Traveller community
  - Lesbian, gay, bisexual or transgender (LGBT) children

- Pupils perceived to be LGBT
- Pupils of minority religious faiths
- Children in care
- Children on Tusla's Child Protection Notification System (CPNS)
- Children with medical needs
- Recruitment of school personnel including -
  - Teachers/SNAs
  - Caretaker/Secretary/Cleaners
  - Sports coaches
  - External Tutors/Guest Speakers
  - Volunteers/Parents in school activities
  - Visitors/contractors present in school during school hours
  - Visitors/contractors present during after school activities
- Participation by pupils in religious ceremonies/religious instruction external to the school
- Use of Information and Communication Technology by pupils in school, including social media
- Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
- Students participating in work experience in the school
- Students from the school participating in work experience elsewhere
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events
- After school use of school premises by other organisations
- Use of school premises by other organisation during school day
- Breakfast club
- Homework club/evening study

**Examples of Risks of Harm**

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child

- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
- Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms
- Risk of harm due to bullying of child
- Risk of harm due to racism
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school
- Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

#### **Examples of Procedures to address risks of harm**

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)* and all registered teaching staff are required to adhere to the *Children First Act 2015* and its Addendum (2019)
- The school implements in full the Stay Safe Programme
- The school implements in full the SPHE curriculum

- The school implements in full the Wellbeing Programme at Junior Cycle
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- The school undertakes anti-racism awareness initiatives
- The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
- The school has in place a policy and clear procedures in respect of school outings
- The school has a health and safety policy
- The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting
- The school has a codes of conduct for school personnel (teaching and non-teaching staff)
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy
- The school has an intimate care policy/plan in respect of students who require such care
- The school has in place a policy and procedures for the administration of medication to pupils
- The school –
  - Has provided each member of school staff with a copy of the school's Child Safeguarding Statement
  - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
  - Encourages staff to avail of relevant training
  - Encourages board of management members to avail of relevant training
  - Maintains records of all staff and board member training
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a code of behaviour for pupils
- The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents
- The school has in place a policy governing the use of smartphones and tables devices in the school by pupils as per circular 38/2018
- The school has in place a Critical Incident Management Plan
- The school has in place a Home School Liaison policy and related procedures
- The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum
- The school has in place a policy and procedures for the use of external sports coaches

- The school has in place a policy and clear procedures for one-to-one teaching activities
- The school has in place a policy and procedures for one-to-one counselling
- The school has in place a policy and procedures in respect of student teacher placements
- The school has in place a policy and procedures in respect of students undertaking work experience in the school
- The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations